

NEW HAMPSHIRE BOARD OF
MENTAL HEALTH PRACTICE

BOARD MEETING MINUTES – December 12, 2014

Present: Diane Vaccarello, MS, LMFT, Richard Phelps, MSW, LICSW, Alan Goodman, Ph.D., LCMHC, Dayl H. Hufford, D.Min., LPP, Jane Power Kilcoyne, Ed.D., Public Member, Kathleen Skinner Shulman, Ed.D., Public Member and Honorable Joseph P. Nadeau, Public Member.

Not present: ---

Board meeting was called to order at 9:00 AM

Draft minutes of the November 21, 2014 meeting were reviewed by the Board. Motion was made by Richard Phelps and seconded by Dayl Hufford to approve the minutes with the following correction: page 2 II a. the word “at” should not be in bold.

Vote: For: RP, AG, JK, DH, KS, DV

Opposed: 0

Recused: JN

I. CORRESPONDENCE

- A. Widner, Sabina, Ph.D. & O'Connor, Patricia, Ph.D. – The Board reviewed information sent from Drs. Widner and O'Connor concerning the Master's in Psychology and Counseling Accreditation Council (MPCAC). Motion was made by Alan Goodman and seconded by Richard Phelps to accept the letter as read and put it on file. Motion passed unanimously.

II. ELECTIONS

- A. Joseph Nadeau solicited names for nomination as Board Chair. Jane Power Kilcoyne was nominated and elected as Chairperson of the NH Board of Mental Health Practice.

III. SUPERVISOR OF THE CORRECTIVE SUPERVISORS

- A. Motion was made by Alan Goodman and seconded by Richard Phelps to appoint Diane Vaccarello, LMFT member of the Board, as Supervisor of the Corrective Supervisors. Motion passed unanimously.

- IV. RULES – The JLCAR hearing on Final Proposals 2014-11, 2014-12, 2014-13 and 2014-14 was held on November 20, 2014. Board Chairperson Jane Power Kilcoyne and Board members Alan Goodman and Joseph Nadeau attended the hearing. Dr. Kilcoyne expressed disappointment that JLCAR Chair, John Reagan, did not allow public testimony regarding FP 2014-13(Mhp 300) citing that his office received an abundance of negative public comment. The Board notes, with the exception of two parties who gave input to the Board during the rulemaking process, all of the comments received by JLCAR were dated the week of the hearing. The Board did not receive copies from these parties nor did any of these parties appear before the Board during the rulemaking process.
- A. Final Proposal 2014-11 (Mhp 200) – Motion was made by Richard Phelps and seconded by Alan Goodman to adopt FP 2014-11. Motion passed unanimously.
- B. Final Proposal 2014-12 (Mhp 300) – Motion was made by Richard Phelps and seconded by Joseph Nadeau to request a waiver to the January 5, 2014 deadline to submit its response to JLCAR’s preliminary objection to final proposal 2014-12. The reason for the request is that the Board has scheduled a discussion at its January 16, 2015 meeting to receive additional input from those in attendance before making a final decision to FP 2014-12. Motion passed unanimously.
- C. Final Proposal 2014-13 (Mhp 400) – Motion was made by Alan Goodman and seconded by Kathleen Skinner Shulman to conditionally approve FP 2014-13. The Board made all amendments suggested by staff attorneys and sent a letter to Jill K. Sieveking noting the changes.
- D. Final Proposal 2014-14 (Mhp 500) – Motion was made by Joseph Nadeau and seconded by Diane Vaccarello to send a letter in response to JLCAR’s preliminary objection to FP 2014-14. The letter will note the changes the Board made in response to staff attorney comments in hopes of resolving the bases for objection. Motion passed unanimously.

Upon the motion of Alan Goodman and seconded by Richard Phelps, the Board, by roll call vote, resolved to conduct a non-public session for the purpose of discussing applications, investigations of alleged misconduct of licensees, final disciplinary action and other adjudicatory decisions, in accordance with RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, 118 N.H. 574 (1978), RSA 330-A:29, V, and the Board’s executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

[Non-public minutes held separately]

Upon the motion of Alan Goodman and the second of Richard Phelps, the Board by roll call vote, resolved to withhold the minutes of the preceding non-public session, with the exception of approved applications, responses to motions and disciplinary actions until they are served, and CEU's for Professional Conduct Investigators from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

I. APPLICATIONS APPROVED FOR LICENSURE

- A. Approved mental health counselors: Catie Borbotsina, Matthew Constable, Lorraine Jones and Glen Dumont.
- B. Approved clinical social workers: Caroline Clapp, Elizabeth Halliday, Amanda Seavey, Ann Whitall and Tara Monzo.
- C. Approved marriage & family therapists – Rebekah Nelson
- D. Approved pastoral psychotherapists – no applications for review this month

II. APPROVED CANDIDATE FOR LICENSURE: SUPERVISORY AGREEMENTS

- A. Mental Health Counselors: Benjamin Ballou, Mari Lallier, Elizabeth Rourke and Laura Kuehn..
- B. Social Workers: Caitlin Cutter, Marieke Kat, Jennifer St. Pierre, David Ferruolo, Jennifer Theroux and Lucy Reynard.
- C. Marriage & Family Therapists: Courtney Ohler and Elizabeth Palazzolo.
- D. Pastoral Psychotherapists: no agreements for review

Meeting was adjourned at 11:45 AM

Next meeting scheduled for January 16, 2015